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DIARY NOTES

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DD/A



28 May 1954

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1. Ed Saunders, [REDACTED] and I made initial preparations for the Senate Appropriations Committee Hearing scheduled for Wednesday, 2 June, at 9:00 a.m. Will brief the Director at 9:30 a.m. on Monday, 31 May.

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2. I agreed with [REDACTED] to select Mr. [REDACTED] for the position of Administrative Officer [REDACTED] without consideration by the DD/A Career Service Board. Also told him that if Mr. [REDACTED] had the necessary qualifications I would approve of his promotion to grade GS-13 on arrival [REDACTED].

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3. I notified [REDACTED] to look at the Administrative Plan for Project [REDACTED] very carefully.

4. After consultation with Ed Saunders and [REDACTED] it was agreed that we would construct only two quarters for senior officers on [REDACTED] in lieu of three previously proposed and that these quarters would not exceed 1400 square feet, as compared to the previous plan for their being 2100 square feet.

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5. [REDACTED] telephoned to tell me that the National Federal Civil Defense Exercise on 14 and 15 June had been discussed at a recent meeting of the Operations Coordinating Board and asked if I were aware of the plan to move certain top people out of town. I told him that I was and that we would take care of it here.

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Next 3 Page(s) In Document Exempt

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